



The age of one-size-fits-all HR is over

Your guide to ADP TotalSource benefit resources

- ADP TotalSource Website – Worksite Employee Portal
 - ADPTotalSource.adp.com
- MyLife Advisors @ 844-448-0325 or MyLifeAdvisor@adp.com
 - Monday-Friday, 5:00 AM – 8:30 PM (PT)
 - Real people ready to help guide you through all ADP questions and beyond
 - Ex: Password Resets, Benefits Enrollment/Questions, Navigating Total Source
- Health Advocate @ 866-695-8622 (Download the Mobile App) or <http://www.healthadvocate.com>
 - Takes health care and benefits problems off your hands and into trained professionals
 - Available to all employees enrolled in any company medical plan
 - Spouses, children, parents, and parents-in-law may use this service as well
 - Please mention your affiliation to ADP TotalSource
- Employee Assistance Program (EAP) @ 866-574-7256 or log in to ADPTotalSource©
Select Myself->Benefits->EAP.
 - A confidential service designed to help employees with a variety of personal problems
 - Please mention your affiliation to ADP TotalSource
- LifeMart (Download the Mobile App) or log in to ADPTotalSource© and click on Myself > Benefits > Discounts
 - Cost savings discounts across an array of services
 - Please mention your affiliation to ADP TotalSource
- MetLife Voluntary Benefits @ 855-943-8638
- Benefit Offerings Overall
 - Medical Coverage is with **Anthem and Kaiser** (Download the Mobile App) or www.anthem.com/ca/ or www.kp.org
 - Dental Coverage is with **Aetna Dental** (Download the Mobile App) or www.aetna.com
 - No ID Cards Required
 - Vision Coverage is with **VSP** (Download the Mobile App) or <http://www.vsp.com/>
 - No ID Cards Required
- Benefit Enrollment
 - **Enrollment Window: April 8th - April 22nd**
- Important Reminders
 - Deductibles are “calendar year” (JAN-DEC).
 - Open Enrollment - Changes or new selections for the new plan year starting June 1, 2019 – May 31, 2020.
 - Flexible Spending Account Selections require re-enrollment for the plan year June 1, 2019 – May 31, 2020.